
JOB DESCRIPTION: DIRECTOR OF CHILDREN'S MINISTRIES**Reports directly to:**

- Family Life Pastor

Staff reporting to this position:

- Ministry Assistant

Volunteers reporting to this position:

- All children's ministries coordinators

Purpose of this position:

- Responsible for promoting, planning, organizing, staffing, leading and evaluating Children's Ministry for Babies/Toddlers through Grade 6
- Ensure that the stated ministry objectives are being achieved in reaching children for Christ and nurturing their growth in the Christian life.

Position type:

- Exempt part-time to full-time employee, salaried. Annual performance review by supervisor.

Qualifications for this position:

- Be a church member or willing to start membership process within six months.
- Possess four-year degree in Christian Education or a related discipline, including curriculum development
- Have experience in working with children and/or families
- Have proven ability attracting and training volunteers
- Possess strategic mind and creative approach to discipling children under the mission/vision of the church
- Able to collaborate with Children's Ministries team and other office staff

Specific Responsibilities for this position:

- Communicate vision for Children's Ministries in the church.
- Work with Children's Ministries Elder and Children's Ministries Committee to promote the reaching, teaching, winning and maturing of children.
- Recruit and train the Children's Ministries volunteers. Promote spiritual maturity of workers.
- Communicate goals, policies and strategies to the Children's Ministries volunteers, implementing appropriate teaching plans and adherence to the Protection Plan for Ministry to Children, Youth and Special Needs Adults (D602-1)
- Lead volunteers in evaluating facility, resources and curriculum needs, recommending actions to maintain and improve these items.
- Develop annual budget to maintain and improve the Children's Ministries program.
- Work with related-programming staff to carry out the vision of church leadership.

Personal Growth Expectations:

- Seeks to be a growing, passionate follower of Jesus Christ
- If married, seeks to invest in his/her marriage and family
- Seeks to be a good steward, according to Scripture, of mind, emotion, body, time, wealth